

PORT CIRCULAR 2 OF 2023

TO: ALL SHIP AGENTS

FROM: CAPTAIN OF THE PORT

DATE: 13 MARCH 2023

RE: PAYMENT OF GIBRALTAR PORT AUTHORITY INVOICES – CORRECT REMITTANCE FIGURES

Dear All

May I remind all those operators who settle Gibraltar Port Authority invoices that the correct amount owed as per our invoice / statement must be remitted. Failure to pay the correct figure means that we cannot allocate your monies against your account as our accounting system does not allow us to part allocate funds– the figure must match exactly against what we have showing on your invoice/statement.

As previously advised, please send an email to gpa-cashiers@port.gov.gi with the statement confirming the amount that you intend to pay. Once the cashier has confirmed via email that the amount is correct, then the payment should be sent.

Any reversal of incorrect payments and associated costs must be managed by the remitter as we are not able to request reversals for incorrect payments, so we ask that you please ensure correct amounts are settled in the first instance.

Thank you for your kind attention in this matter

CEO AND CAPTAIN OF THE PORT