

PORT CIRCULAR 19 OF 2020

To: **ALL MARINAS, SMALL BOATS ASSOCIATIONS AND LOCAL YACHT AGENTS**

From: Captain of the Port

Date: 23 July 2020

Re: **YACHTS/LOCAL SMALL BOATS ARRIVAL PROTOCOL (COVID -19)**

In accordance with measures taken by the Gibraltar Port Authority to mitigate any potential risk of transmitting the COVID19 virus to the local population, and in line with strict guidelines given by the Director of Public Health Gibraltar, the following Protocol is to be adhered to with immediate effect.

Every vessel arriving into local waters must submit a written declaration or electronic pre-arrival declaration using the ASYCUDA portal at:-

<https://www.hmcustoms.gov.gi/portal/services/electronicPreDeclarations.jsf>

or by submitting a written report using the attached form (Yachts Report) to the Captain of the Port to the following e-mail address ops@port.gov.gi.

This is a legal requirement under the Port Rules ([Port Rules](#)). Rule 7A provides as follows:

1) Subject to the provisions of sub-rule (2) the master of every vessel arriving at the Port from outside the territorial waters of Gibraltar, shall supply and deliver to the Captain of the Port a written report containing the information specified in Part I of Schedule 7 if such vessel is other than a yacht and the information contained in Part II of Schedule 7 if such vessel is a yacht.

(2) The provisions of sub-rule (1) shall not apply if the voyage started from Gibraltar and since leaving Gibraltar the vessel has neither touched land nor had contact with any other vessel, Crew, Passenger and Store declaration.

7B.A vessel that is a yacht shall make a Crew, Passenger and Store Declaration electronically to the Captain of the Port in a form approved by the Captain of the Port.

YACHT ARRIVALS INTO MARINAS COVID 19 PROTOCOL

Marinas are advised that the following protocol is to be adhered to with immediate effect in respect to yacht arrivals:-

- ❖ Yachts calling into your marina must be reported to the BCA and HM Customs upon berthing.



- ❖ Keep a symptom check-list on daily basis. To include temperature checks.
- ❖ Any signs of illness must be reported immediately to the GHA by calling 111.
- ❖ No one will be allowed to come ashore until the authorities have cleared the vessel.
- ❖ Public transport is not to be used. If transportation is required they are to request a 'dirty vehicle' via taxiassociation@gibtelecom.net / 20070027

These instructions are to be followed by all pier masters to ensure that all yachts calling into their respective marinas are made aware of these conditions.

LOCAL SMALL BOATS

Any small boat returning to Gibraltar after having touched a foreign port will need to submit a written report to the Captain of the Port or an electronic declaration into the ASYCUDA portal before they are allowed to return to their berth at any of the local Government marinas as well as the Royal Gibraltar Yacht Club or private marinas. This declaration must be submitted at least six hours before arriving into British Gibraltar Territorial Waters. The form can be found in Annex 1 attached hereto and can also be downloaded from the port website – please see following link <https://www.gibraltarport.com/pre-arrival-forms>.

Thank you for your assistance in these exceptional times and, of course, if you have any queries please do not hesitate to contact me or one of my team as outlined above.

CAPTAIN OF THE PORT

PORT RULES 1960

PART II

Rule 7A

**INFORMATION TO BE SUPPLIED IN RESPECT OF YACHTS ON
ARRIVAL IN PORT**

YACHT MASTER'S REPORT

Hour and date of arrival..... hrs....., 20....

Nationality and description of vessel

Name of vessel

Port of registry

Name of master

Registered owners

Agents.....

Length..... Draught fore..... aft..... Berth..... Tonnage: Gross.....

Net.....

Crew (all told)

First port and departure date

Last port and departure date

Whether locally based or visiting :.....

No. of persons on board in addition to crew:

(Landing)(Transit.....

Speed

Destination

State of health on board

Probable stay in portdays/hrs.

Casualties, accidents, deaths, stowaways, etc.

Arms and explosives on board

Animals on board