

PORT CIRCULAR 1 OF 2015

To: All Shipping Agents
From: Senior Port Officer
Date: 15 January 2015
Re: Procedure for Lost or Fouled Anchor/Chain

Dear All

Having been dealing with lost or fouled anchors/chains for the last past months from vessels anchoring within BGTW, I sense that some Ship Agencies are not fully aware of what is required or the process of whom has to be informed and documents that need to be submitted to GPA for such incidents.

Therefore I've taken the liberty to produce a procedure to be followed, which I hope will help to reduce the demurrage time of vessels who find themselves in this situation.

Below you will find exactly what the GPA requires in order for the vessel to be released:

PROCEDURE

1. Notify P&I Club of the vessel – Club must submit a LOU (Letter of Undertaking) worded the same or similar as stated below on **Paragraph (A)** stating as well the Local company and amount agreed for which the retrieval of anchor and/or chain will be undertaken
2. Notify Flag State of the vessel
3. Submit to GPA a report from the Master
4. Submit to GPA Flag / Class acknowledgement of the issue – in the case that vessel isn't able to replace the anchor; Flag must submit a condition and dispensation letter stating their approval for vessel to navigate without anchor(s) to next suitable Port for replacement.
5. Request Anchor and/or chain certificates (which should include Serial N^os)

The vessel won't be allowed to depart until all pertinent documentation has been received and all is in order. Authorisation from COP or MO is required for vessel to depart

Paragraph (A):

In consideration of your refraining from arresting or otherwise detaining the (name of vessel) or any other vessel or property in the same or associated ownership or management or control in connection with the above incident, we the (name of P&I Club) hereby undertake to pay you on demand such sum including interest and costs which may be found due to you in connection with the above incident from the owners of the (name of vessel) by final unappealable judgement of a competent court or by final unappealable award

of an arbitrator whichever is applicable or by agreement between the parties provided always that our liability under this guarantee will not exceed (*amount agreed*) including interest and costs.

This guarantee is given without prejudice to any rights or defences available to the owner of the (*name of vessel*) including the right to limit liability in accordance with applicable law. This letter of guarantee shall be governed by and construed in accordance with English law.

We further confirm that the following company has been appointed to locate and recover the lost anchor and/or anchor chain) :

(*Name of Company engaged*)

I would appreciate if you cascade this procedure down to your Agents so they are made fully aware of what is required in such circumstances.

Any queries, please do not hesitate to contact SPO's.

SENIOR PORT OFFICER