

PORT CIRCULAR 3 OF 2016

To: All Shipping Agents

Cc: GPA Operations

From: Captain of the Port

Date: 24 February 2016

Re: **CHANGE TO FEE COLLECTION FOR FREE PRATIQUE CERTIFICATES**

Dear All

The GPA has made a decision that Free Pratique certificates will no longer be paid for with cash.

With immediate effect any Free Pratique certificates requested are to be charged directly to agents by our Administration department in the same way that Port dues are currently invoiced.

As a consequence of this decision the GPA will now require all agents to sign and officially stamp a 'transmittal' form at the time they collect the certificate from the VTS Duty Port Officer. This new form will be automatically produced from VMS at the same time the Free Pratique certificate is printed out and will be proof that the certificate has been received by the agent.

BY ORDER OF THE CAPTAIN OF THE PORT