

## PORT CIRCULAR 6 OF 2020

To: All Port Operators

From: John Ghio, Deputy Captain of the Port

Date: 18 March 2020

Re: Contingency Measures during COVID-19 Pandemic

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Dear All

Please note that until further notice the following measures are being put in place to help minimize the risk of infection and assist with the Government's contingency measures to protect its citizens:-

1. The Port's public counters will be closed until further notice.
2. All communications with the Port must be either by phone or email and a refresh on contact details is included at the end of this circular.
3. Port Clearance Letters – the procedure for Port Clearance Letters remains in place except that the hard copy of this document will be held by the Port with a scanned copy being provided instead until further notice.
4. Practique Notes – the procedure for Practique Notes remains in place except that the hard copy of the document will be held by the Port with a scanned copy being provided instead until further notice.
5. All STS Operations have been suspended until further notice.
6. All bunker barge inspections by our Bunkering Superintendents have been suspended until further notice.
7. All cruise calls have been cancelled until further notice.
8. All port operator licence renewals will be handled electronically – all renewal documentation to be submitted by email and scanned copies of certificates will be issued with hard copy being held by the Port Authority until further notice.

Contact details reminder:-

Tel +350 200 46254 - use menu tree

Email:-

Captain of the Port – [ceo@port.gov.gi](mailto:ceo@port.gov.gi)

Deputy Captain of the Port – [mo@port.gov.gi](mailto:mo@port.gov.gi)

Senior Port Officers – [spo@port.gov.gi](mailto:spo@port.gov.gi)

VTS Supervisor/Duty Port Officer – [ops@port.gov.gi](mailto:ops@port.gov.gi)

Finance Manager – [financemanager@port.gov.gi](mailto:financemanager@port.gov.gi)

Bunkering Superintendents – [gibunskstupt@port.gov.gi](mailto:gibunskstupt@port.gov.gi)



Dock Controllers - [gpadc@port.gov.gi](mailto:gpadc@port.gov.gi)  
Port Facilities Security Officer - [pfs@port.gov.gi](mailto:pfs@port.gov.gi)  
Port Maintenance Coordinator - [pmco@port.gov.gi](mailto:pmco@port.gov.gi)  
VTS Manager and Deputy VTS Manager - [vstm@port.gov.gi](mailto:vstm@port.gov.gi)

Thank you for your assistance in these exceptional times and, of course, if you have any queries please do not hesitate to contact me or one of my team as outlined above.



**JOHN GHIO**  
**DEPUTY CAPTAIN OF THE PORT**