

PORT CIRCULAR 8 OF 2020

To: All Port Operators

From: Deputy Captain of the Port

Date: 05 April 2020

Re: Contingency Measures during COVID-19 Pandemic

Dear All

In continuation of Port Circular No 6 of 2020 (dated 18th March 2020), please note that the following measures remain in place until further notice:-

1. The Port's public counters will be closed until further notice.
2. All communications with the Port must be either by phone or email and a refresh on contact details is included at the end of this circular.
3. Port Clearance Letters – the procedure for Port Clearance Letters remains in place except that the hard copy of this document will be held by the Port with a scanned copy being provided instead until further notice.
4. Practique Notes – the procedure for Practique Notes remains in place except that the hard copy of the document will be held by the Port with a scanned copy being provided instead until further notice.
5. All STS Operations have been suspended until further notice.
6. Bunker barge inspections by our Bunkering Superintendents will be considered on a case by case basis, and will be subject to precautionary measures being complied with. Operators requiring such an inspection are to contact Port Authorities for further details on the protocol for such inspections.
7. All port operator licence renewals will be handled electronically – all renewal documentation to be submitted by email and scanned copies of certificates will be issued with hard copy being held by the Port Authority until further notice.
8. All cruise calls have been cancelled until further notice. Cruise Liners intending to carry out a technical call will be subject to approval on a case by case basis. Agents must provide full information of scope of requirements for the technical call, as these will determine whether the call is allowed. Notification with suitable notice will need to be provided to Port Authority so that a decision can be made on the basis of information provided.
9. Lubricants supplies to vessels will continue to be allowed subject to limitations on the human interface between receiving vessel and supplying vessel.
10. Waste collection from vessels will continue to be allowed subject to limitations on the human interface between discharging vessel and receiving vessel.
11. Delivery of stores, provisions, spare parts and other consignments will continue to be allowed subject to limitations on the human interface between receiving vessel and supplying vessel.
12. Underwater works (such as hull cleaning, in water surveys, etc) will continue to be allowed subject to limitations on the human interface between receiving vessel and supplying vessel.

13. Crew changes will be allowed subject to compliance with GPA crew change protocol which will be explained in detail in a subsequent, separate Port Circular.

Measures 9 – 12 above refer to limitations on the human interface. For the sake of clarification, this requires that servicing personnel do not board the vessel being serviced. Similarly personnel from the vessel being serviced are not to board the service provider vessels. In case further clarification is required on this point, please contact Port Authorities.

Contact details reminder:-

Tel +350 200 46254 - use menu tree

Email:-

Captain of the Port – ceo@port.gov.gi

Deputy Captain of the Port – mo@port.gov.gi

Senior Port Officers – spo@port.gov.gi

VTS Supervisor/Duty Port Officer – ops@port.gov.gi

Finance Manager – financemanager@port.gov.gi

Bunkering Superintendents – gibunksupt@port.gov.gi

Dock Controllers - gpadc@port.gov.gi

Port Facilities Security Officer – pfs@port.gov.gi

Port Maintenance Coordinator – pmco@port.gov.gi

VTS Manager and Deputy VTS Manager – vstm@port.gov.gi

Thank you for your assistance in these exceptional times and, of course, if you have any queries please do not hesitate to contact me or one of my team as outlined above.

BY ORDER OF THE CAPTAIN OF THE PORT